

Annual General Meeting Minutes

(Zoom Video Conference)

5 November 2021

1. Welcome and Video

The 25th AGM of Southport Community centre was opened at 4.35pm on the 5th of November 2021. Attendees were welcomed by Chairperson Dan Ferguson and an Acknowledgement of Country was made. A special welcome was extended to VIP attendees:

- Bernadene Voss – Past Mayor and former Councillor Port Phillip Council
- Josh Burns – Federal Member for MacNamara
- Marcus Pearl – Deputy Mayor – Gateway ward Councillor of Port Phillip Council
- Heather Cunsolo and Peter Martin – Gateway ward Councillors Port Phillip Council
- Nicole Battle CEO from Neighbourhood houses Victoria, our Peak Body

The Chair acknowledged what has been a difficult year due to COVID-19 disruption, thanking the community for their hard work, and introduced Rachel Edward who introduced a short video that showcased the work and impact of Southport Community Centre in 2020.

2. Attendance and Apologies

The Secretary reviewed the attendee sheet & confirmed there were currently 122 financial members of the association, over 30 members in attendance, alongside 2 proxies.

This is confirmed as a quorum of minimum 10% of members present, as per the constitution.

The following members of the Board were present: Daniel Ferguson (Chair), Sandie Hall (Vice Chair), Steve Unger, (Treasurer), Bridgitte Kelly (Secretary), Stephen Pennells, Lee Perry, Jennifer Whineray, Charlotte Fox.

The Manager, Kate Kelly was also in attendance.

The following apologies were received:

Mr Martin Foley MP, Minister of Health

Carol Muir

3. Confirmation of the Minutes of the 2020-2021 AGM

The minutes of the 2020 AGM held on 11 November 2020 were circulated and available to all members present.

Moved: Bridgitte Kelly Seconded: Steve Unger. Motion carried.

4. Chairperson's Report

Chair noted that whilst this year brought a sense of déjà vu with the on-going COVID-19 disruptions, SPCC never wavered in its commitment to community, and took the opportunity to reimagine and build on many of its programs.

The Chair also took the opportunity to thank the critical funders of our work, alongside his fellow Board Members. Kate Kelly, Manager of SPCC was recognised and thanked, alongside the wider SPCC team, and volunteers who go above and beyond day after day.

Chair shared that he was humbled and proud to be part of the team.

A digital copy of the SPCC Annual Report 2020-21 was circulated and available to all members present.

Moved: Jennifer Whineray, Seconder: Daniel Behman. Motion carried.

5. Treasurer's Report & Annual Financial Statement

The Treasurer Steve Unger presented the Annual Audited Accounts for the year ended 30th June 2021, which were circulated and available to all members present.

He reported SPCC had a successful year with a surplus of \$6,365 (slight increase on 2020). SPCC enters Financial Year 2021 with accumulated member funds of \$133,822. He thanked staff, the manager and funders.

Dan Behman, former Treasurer, was also recognised and thanked for his contribution.

Moved: Sandie Hall, Seconded: Charlotte. Motion carried.

6. Manager's Report

The Manager noted the stress and burn out felt and seen in the community over the last year. In many ways it has been harder than last. Despite this Southport Community Centre, as a community supporting a community, has continued to thrive. The wider team were recognised and thanked, including staff, volunteers and board members.

The year has demanded agility and flexibility and it was noted the organisation responded to every challenge quickly and without complaint, ensuring it was there to support the community when they needed the organisation most.

Research has commenced into ensuring the community has a voice in COVID-19 recovery planning, as the organisation looks to develop new appropriate and impactful programs.

It was resolved that the Manager's Report as presented be accepted, and that the Annual Report 2020-2021 be received and accepted.

Moved: Steve Unger, Seconded: Bridgitte Kelly. Motion Carried.

7.Election of the Board

The Manager declared the nominations received for membership of the Board:

Steve Unger, Jenny Whineray, Steve Pennells, Daniel Ferguson, Sandie Hall, Bridgitte Kelly, Lee Perry, Charlotte Fox

There being open positions for all nominees, all were elected.

Acknowledged outgoing board members: Daniel Behman, Ariane Vrisakis, Aaron Saunders

8.Determine the Annual Membership Fee and Date for Payment thereof

Steve Unger proposed that the annual subscription fee for 2020-2021 year be as follows: - The full membership fee is \$5/\$2.50 concession and associate membership fee is \$1. Date of subscription/ membership to commence July 1st, 2022.

Moved by Daniel Behman Seconded: Dan Ferguson. Motion carried.

9.Appointment of an Auditor or Auditors:

- It was AFFIRMED:

Assur PTY LTD (formerly known as Tony Ager of TST Audit and Assurance PTY LTD)
Level 1, 189 Coleman Pde, Glen Waverly, VIC 3150 be appointed as auditor for the
ensuring year

Moved by: Jenny Whineray. Seconded: Charlotte Fox. Motion carried.

Meeting Closed at 6.13 pm